



INSTITUTE OF POLICY STUDIES OF SRI LANKA

Communications Officer

The Institute of Policy Studies (IPS) of Sri Lanka is a renowned economic research centre that provides authoritative analysis to influence public policy in Sri Lanka. The IPS has a vacancy for a Communications Officer to assist in the research dissemination process:

Qualifications / Experience

- Bachelor's degree or diploma in Journalism, Communications, Public Information, Social Sciences or a related field.
- Minimum of 2 years' experience working in media, journalism, advocacy, communications, marketing, and/or in closely related external relations contexts.

Other Skills / Attributes

- Proficiency in written and spoken English with news-writing and editing skills.
- Competency in using social media with an awareness of current social media dynamics.
- Good interpersonal skills, ability to multi-task, and to work collaboratively.
- Willingness to assist in IPS events such as seminars and workshops.
- Experience using publishing tools such as Adobe Illustrator, InDesign and Photoshop to create infographics and data visualisations would be a plus factor.
- Proficiency in written and spoken Sinhala and/or Tamil would be an added advantage.

If you fit the description, please forward your résumé with contact details of two non-related referees on or before 4th October 2020 to careers@ips.lk.

For more information about the IPS and the work that we do, please visit our website www.ips.lk or visit our blog www.ips.lk/talkingeconomics